



CONSTRUCTION SERVICES DEPARTMENT

**401 Clematis St
West Palm Beach Florida 33401
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Rev. 04/08/09

"The Capital City of the Palm Beaches"

PERMIT FEE CALCULATION SHEET

FIRST \$20,000,000.00 (TWENTY MILLION) OF VALUE X 2.4% (MINIMUM \$75.00)	Value	_____	x	.024	=	_____
BALANCE OF VALUE X 1.8%	Value	_____	x	.018	=	_____
						Total Permit Fee
TRAINING SURCHARGE: PERMIT FEE X 1% (\$1.00 MINIMUM)	Fee	_____	x	.01	=	_____
FIRE REVIEW FEE: PERMIT FEE X 10% (IF APPLICABLE) (\$10.00 MINIMUM)	Fee	_____	x	.10	=	_____

TOTAL _____
MINIMUM PERMIT FEE IS \$75.00 plus \$1.00 training surcharge

OTHER PERMIT FEES

- | | |
|---|--|
| 1.) Demolition | Value as above |
| 2.) Moving buildings | Value as above |
| 3.) Driveways and sidewalks | Value as above |
| 4.) Underground fuel tanks: Value as above plus \$30.00 fire inspection fee | Value as above plus \$30.00 |
| 5.) Re-inspection fee: Each Trade | \$75.00 Residential / \$100.00 Commercial and multi-family |
| 6.) Penalty for commencing work without first securing permit: | 300 percent of the usual permit fee in addition to the required permit fees. |
| 7.) Unscheduled inspection by special request of permittee or property owner: | \$85.00 |
| 8.) After hours, weekend, or holiday inspections: Upon written request three (3) days in advance, payment of appropriate fees, and contingent upon availability of inspectors, inspections outside normal work hours are possible. On weekdays, a two-hour minimum at \$75.00 per hour is charged. On weekends or holidays, a four-hour minimum at \$75.00 per hour is charged. These minimum fees must be paid at time of request, and are refundable if no inspector is available to perform the requested inspection. This time-frame includes one hour travel time for the inspector. | |
| 9.) Expedited Plan Review Performed Outside Normal Hours: Upon written request three (3) days in advance, contingent upon availability of plan reviewers and payment of appropriate fees, expedited plan review is possible. So that this program does not impact other projects expedited plan review can only be performed outside normal work hours and is contingent upon the availability of plan review staff. A two-hour minimum per trade/discipline at \$85.00 per hour is charged. This fee is in addition to the permit fee. | |
| 10.) Administrative Fees: | |
| a. Transfer of building permit: One location to another same permit holder | \$100.00 |
| b. Change contractor: Same location | \$100.00 plus \$50 per sub-contractor |
| c. Duplicate permits (Each): | \$25.00 |
| d. Revision Fee (Commercial/Residential): | \$50.00 plus \$30.00 per plan page |
| e. Re-submittal Fee: One resubmittal review at no charge.
Each additional re-submittal: | 10% of original permit fee. \$75.00 minimum |
| f. Re-stamp Plans | \$50.00 plus \$5.00 per plan page |
| g. Permit/Application Extension Request | \$75.00 |

FIRE DEPARTMENT FEE:

In addition to the above referenced fees, charges and expenses, the City shall charge a fee of ten percent (10%) of the appropriate permit fee according to the above schedule or ten dollars (\$10.00), whichever is greater, for the inspection of construction provided by the City to determine compliance with the Florida Fire Prevention Code and NFPA 1 as adopted by State Statute.

PERMIT/PLAN FILING FEE:

ALL PERMIT FEES MUST BE PAID IN FULL AT THE TIME OF PERMIT APPLICATION. For work having an estimated value greater than two hundred thousand dollars (\$200,000.00), an application may be filed with payment of thirty percent (30%) of the estimated fees for plan review purposes. The balance of the permit fee shall be paid in full prior to issuance of the permit. These payments shall be non-refundable.

MAJOR WORKING DRAWING REVIEW FEE:

An owner, architect, or their representative may file complete working drawings for review without applying for a permit therefore for a fee of two hundred fifty dollars (\$250.00) plus thirty dollars (\$30.00) per page. The review fee will not be applied to the permit fee and is not refundable. This plan review provides only one checklist. Any further reviews resulting in additional checklists shall be charged at the rate of two hundred (\$200.00) plus twenty-five dollars (\$25.00) per page per review.

CERTIFICATION MAINTENANCE FEE:

Pursuant to the provisions of Sections 468.631 and 166.201, Florida Statutes, the Building Official shall collect a surcharge at the rate of one-half cent (\$0.005) per square foot of under-roof floor space permitted, including new construction, renovations, alterations, and additions, relative to the above building permit fees. Ten percent (10%) of such fees collected shall be retained by the City to fund projects and activities intended to improve the quality of building code enforcement, and the remaining ninety percent (90%) shall be remitted to the State of Florida in accordance with Section 468.631, Florida Statutes.

RADON SURCHARGE:

Pursuant to the provisions of Sections 404.056 and 166.021, Florida Statutes, a surcharge is assessed at the rate of one-half cent (\$0.005) per square foot under-roof floor space permitted for new construction. For additions, alterations, or renovations to existing buildings, the square footage shall be computed on the basis of the square footage being added, altered, or renovated. Five percent (5%) of such fees shall be retained by the City to cover the costs associated with the collection and remittance of such remaining surcharge of ninety-five (95%) to the State of Florida in accordance with Sec. 404.056, Florida Statutes.

TRAINING SURCHARGE:

In addition to the above permit fees, a training surcharge of one percent (1%) of the permit fee shall be charged, with a minimum charge of one dollar (\$1.00) per permit issued, and be reserved to fund the cost of educational materials, seminars and conferences, and training of such building personnel required to be certified in accordance with Chapter 468, Florida Statutes.

REFUND OF PERMIT FEES:

After payment in full of permit fees, and prior to commencement of construction, a refund of seventy percent (70%) of such fees may be requested. **Any request must be in writing**, addressed to the Building Official, and must be notarized. Thirty percent (30%) or one hundred (\$100.00), whichever is greater, will be retained by the City. There will be no refund of fees after construction begins.

PARTIAL AND/OR CONDITIONAL CERTIFICATE OF OCCUPANCY:

Prior to the completion of any permitted structure/space, if partial and/or conditional occupancy is desired, and the structure/space or a portion thereof is complete enough to be safely occupied as determined by the Building Official or his designee, a Partial and/or Conditional Certificate of Occupancy may be obtained. No occupancy will be considered until all Life/Safety issues are complete. This Certificate is valid for a period of thirty (30) days from issuance, and a fee of five-hundred dollars (\$500.00) must be paid prior to issuance. An additional thirty (30) days may be granted for an additional fee of five-hundred dollars (\$500.00). A second extension of thirty (30) days may be granted for an additional five-hundred dollars (\$500.00). Any Partial and/or Conditional Certificate of Occupancy that is desired for a period of beyond ninety-days from original issuance must be granted by the Construction Board of Adjustment and Appeals, and the fee for such Certificate will be an additional five-hundred dollars (\$500.00) per additional thirty (30) day period granted.