



"The Capital City of the Palm Beaches"

PROCUREMENT DIVISION

401 Clematis Street, 5th Floor

West Palm Beach, FL 33401

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**Addendum No. 1
RFP 11-12-203**

**ENGINEERING AND CONSULTING SERVICES
FOR WATER AND WASTEWATER MASTER PLAN**

Each recipient of this Addendum acknowledges all of the provisions set forth in the Request for Proposal and agrees to be bound by the terms thereof.

This addendum shall modify, clarify, change or add information and become part of the above referenced Request for Proposal.

This addendum shall:

1. Extend the proposal due date to Thursday, January 5, 2012 at 3:00 p.m.
2. Provide answers to questions received.
3. Remove Attachment C, Fee Schedule, requirement.

Question 1:

Please clarify the hydraulic model requirements for the wastewater collections system. Page 8 requires a "desktop schematic" (item 4), page 11 states a "calibrated model for the entire wastewater collection system...", and page 12 states "...pressurized force main system with the use of a desktop schematic..."

Answer 1:

A calibrated model is required for the entire wastewater system, including force mains and gravity system.

Question 2:

If a newly developed calibrated model is required for the wastewater collection system, please provide information on number of nodes, pipe sizes required for inclusion in the model, calibration parameters, etc.

Answer 2:

All necessary data will be made available to the selected firm. A calibrated model is required for the entire wastewater system.

Question 3:

It is not customary to perform a hydraulic model on gravity mains (wastewater conveyance systems). Please confirm intent of City.

Answer 3:

A calibrated model is required for the entire wastewater system, including force mains and gravity system.

Question 4:

The scope of services requires calibration of the City's existing water hydraulic model. It is our understanding that these services have previously been provided by the model developer. If correct, please clarify if the request is to confirm the calibration or to re-do the field data collection and validation to re-calibrate the model.

Answer 4:

The current water model needs to be updated to include all water transmission and distribution system lines.

Question 5:

The first line on page 12 requests suggestions for software models available for wastewater analysis. It is assumed this is required if selected for the work and not for this proposal response. If assumption is incorrect, please state.

Answer 5:

Firms need to list proposed wastewater modeling software that would/could be used for this project.

Question 6:

Please clarify if/how the work requested by Item 11 on Page 9 and under "Source Water" on page 13 differs from the ongoing projects associated with the City's "Program Management Services for Water Supply, Treatment and Distribution Utility System Improvements" project.

Answer 6:

Looking at identifying new projects that are required to upgrade and enhance the water system as opposed to projects already identified and to verify the need for currently proposed projects.

Question 7:

Page 13 discusses the review requested of the City's conflict structures. Please confirm how many of these structures.

Answer 7:

Total conflicts are unknown and part of this project is to identify any conflicts within the system.

Question 8:

Page 13, 4th item – how much of this information is available in GIS and how much will require field verification?

Answer 8:

Most lines are in GIS, but, field verification will still be necessary.

Question 9:

Please confirm how many years back we can include for experience: item 4 on page 5 states 3 years and item 1 of "Minimum Qualifications" on page 17 states five years.

Answer 9:

Five years.

Question 10:

On Page 24 it states that the selected Proposer will be required to "...hold the State of Florida, Division of Emergency Management and the City harmless against all claims..." Please clarify the role of the State of Florida, Division of Emergency Management.

Answer 10:

On Page 24, delete State of Florida, Division of Emergency Management.

Question 11:

We respectfully request a two-week time extension to the submittal date. Thirteen business days over the holiday period is an extremely aggressive submittal schedule.

Answer 11:

The due date has been extended to Thursday, January 5, 2012 at 3:00 p.m.

Question 12:

It appears the City is requesting a total price for the scope of services and deliverables contained in the RFP.....

Answer 12:

The pricing requirement, Attachment C, has been removed.

Question 13:

The term of the contract is stated as one year with the option to renew for one year.

Answer 13:

This is a one-time project, not a renewable contract. The exact project time line will be finalized after the contractor is selected. It is anticipated a one year contract will be issued.

All other information remains the same.

Proposers must acknowledge receipt of this Addendum 1 in the space provided below. This Addendum forms an integral part of the proposal documents and therefore must be executed. Failure to return this addendum with your proposal submittal may be cause for disqualification.

Issued By: City of West Palm Beach
Procurement Division
December 27, 2011

Issued By: Althea Pemsel
Althea Pemsel, MA, C.P.M.
Procurement Official

BIDDER: _____

Signed By: _____

Print Name: _____

Title: _____

Date: _____

End of Addendum 1