



# WEST PALM BEACH

Purchasing Department

**Addendum 4  
RFQ 17-18-407  
July 5, 2018**

## **Construction Manager-at-Risk for Belmonte Road and Pershing Way Water and Sewer Improvements (S Olive Avenue to S Flagler Drive)**

Each recipient of this Addendum acknowledges all of the provisions set forth in the Request for Qualifications (RFQ) and agrees to be bound by the terms thereof.

This addendum shall modify, clarify, change or add information and become part of the above referenced RFQ.

### **This Addendum shall provide the following information:**

- Revised Pre-proposal meeting notes
- Questions and Answers

### **The following documents are included with this addendum:**

- Addendum 4 RFQ 17-18-407

### **Pre-proposal Meeting Notes (revised)**

- Firms are reminded of the “No Lobbying” clause and that violation may result in disqualification
- The City’s new Living Wage and Local Workforce programs were discussed; firms are instructed to contact Sandra Hammerstein at [shammerstein@wpb.org](mailto:shammerstein@wpb.org) with questions
- Proposers are asked to work with Sandra Hammerstein if they have any concerns or questions about the SBE commitment
- The City is now using Prism Compliance for Vendor Registration. The registration portal can be found at this link:  
<https://pro.prismcompliance.com/CustomCertApp/ApplicationStart.aspx?i=jggizwSWWYkSSvxs7C%2fQ5VH2uzM1TAdB&t=200>
- There are two parts to the awarded of the Construction Manager-at-Risk (CMAR) contract - A pre-construction contract and GMP construction contract
- Responding firms are expected to have CMAR experience with utility improvement projects with similar scope of work
- The current project budget is \$4 million.

- The project intent and scope of work in the RFQ was discussed. Because the project involves work on private residential properties the project faces unique challenges. Close coordination with the City, homeowners, and neighborhood association is critical.
- Design is expected to be at 30% by June 2018
- Because the project involves bond fund, the project must be completed by December 2019
- The City has a separate project on Sunset Road between Olive Avenue and Flagler Drive that involves water service rerouting from the rear easement north of Pershing Way to Sunset Road. Design is currently underway. Coordination with this construction project will be required

**Addition to RFQ:**

- The existing lift station at the NE corner of Pershing Way and Flagler Drive, Lift Station 9, currently called out for rehabilitation in the RFQ, is being considered for relocation. Its current location falls within the inundated area in FEMA's projected sea level rise map. The lift station relocation will be included in the scope of Belmonte Road and Pershing Way project. The project timeline of December 2019 will be revisited by the City to include the lift station relocation work.
- The CMAR firms need to be aware that the City may seek ENVISION Certification for project with the Institute for Sustainable Infrastructure (ISI). Information for ENVISION projects can be found at this webpage: <http://sustainableinfrastructure.org/envision/>
- The City is implementing a new process for evaluating Consultants and Contractors working on City projects. The City Project Manager will be filling out the evaluating forms during the course of the project.

**Questions and Answers**

**Question 1: How are responding firms expected to address the SBE commitment as the subcontractors will not be determined until after the contract is awarded?**

**Answer**

Proposers may identify project tasks that will be performed by subcontractors and estimate the participation percentage or use TBD for the expected participation. Proposers may also include a statement about their commitment to meeting the SBE requirements and the efforts they will make to ensure the participation requirement is met.

**Question 2: What if the responding firm is not using any SBE subcontractors for the pre-construction work?**

**Answer**

The SBE commitment is for the total contract amount including pre-construction and GMP. If there is no SBE participation for the pre-construction phase it is expected that the SBE commitment will be met during the construction phase of the project.

**Question 3: How will the City verify compliance with the Local Workforce requirements?**

**Answer**

The contractor's payroll information will be monitored by the City's Compliance Specialist throughout the project.

**Question 4: What is the size of the existing force main?**

**Answer**

The existing force main is 10-inch. The new force main size will be determined as part of the design.

**Question 5: Can the contractor propose moving the utility services from the front of the work area to the back?**

**Answer**

No. The existing utility services are currently in the rear easement. It is the intent of the project to reroute services to the front within the street R/W.

**Question 6: Currently there are transite pipes in the watermain. Will these stay in the project?**

**Answer**

Due to limited work space and other existing utilities in the rear easement, the transite pipes will be abandoned in place and grout filled. Where possible, the transite pipes will be removed.

**Question 7: Are the Right of Entry documents available and can they be shared with the contractor?**

**Answer**

The City Legal Department will be modifying the standard Right of Entry form for use by the CMAR firm

**Question 8: At what level will the design documents be when the Construction Manager is brought on board?**

**Answer**

Excluding design of the Lift Station relocation the roadway and utility designs are expected to be at 60% by the time the Construction Manager is selected.

**Question 9: Is the Living Wage information subject to public record requests or Sunshine Law?**

**Answer**

Living Wage data may be made public. If so, sensitive data such as names or social security ID information will be redacted before release.

**Question 10: Please confirm the maximum percentage of work that can be self-performed by the Construction Manager?**

**Answer**

The maximum amount of work to be performed by the construction manager is 25%

**Question 11: Article 8 requests back up on materials. Does that include self-performed work?**

**Answer**

Yes.

**Question 11: The General Conditions in the sample contract state the Liquidated Damages are \$1,500 per day. Is that the correct amount?**

**Answer**

The Liquidated Damages amount in the sample contract is just an example. Liquidated Damages are determined for each project and will be developed during the contract negotiations.

**Question 12: What was discussed in the public meeting that was recently held for this project?**

**Answer**

The intent of the meeting was to provide the area residents the project objective, project overview and target schedule, introduce the project team, and inform the residents of upcoming field activities on their properties. Please reference Exhibit B – Public Info Meeting Handout that was published with the RFQ documents.

**All of the other information remains the same.**

Proposers must acknowledge receipt of this Addendum 4 in the space provided below. This Addendum forms an integral part of the RFQ documents and therefore must be executed. Failure to return this addendum with your proposal submittal may be cause for disqualification.

Issued By: City of West Palm Beach  
Procurement Division  
July 5, 2018

Signed By:   
Patricia Armstrong  
Sr. Purchasing Agent

PROPOSER: \_\_\_\_\_

Signed By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

End of Addendum 4