

Parks and Recreation Advisory Committee

Meeting Minutes

March 10th, 2026 – 4:00PM

City Hall – 2nd Floor – Open Planning Area

Present: Patt Sned, Mary Murphy, Jacquelyn Taylor, Phil Growick, Perry Douglass, Jill Merrell

Staff Present: Todd Snyder, Erin Paige, Linda Madigan, Lorenzo Rivero

Absent: Leah Rockwell

Guest(s): Mac Fillet – Related Ross,
Mark Jacobson – Design Studio Boca

Topic

Discussion / Action / Follow Up

Call to Order

Meeting called to order by *Patt Sned* at 4:00 p.m.

Motion made to approve February 10, 2026, meeting minutes; made by *Patt Sned* with a first by *Phil Growick* and a second motion by *Mary Murphy*. All in favor.

New Business

- *Mac Filet* of Related Ross introduced himself and *Mark Jacobson*, landscape designer, of Design Studio Boca - stating that Related Ross with the help of Design Studio Boca plan to renovate Trinity Park. *Mark Jacobson* presented the landscape design of Trinity Park, which sits between Flagler, Chase and Trinity on the north side of Phillips Point. Trinity Park has the Goldstar Memorial at its center. They are going to renovate the park to the south of the lift station that the city is reconstructing in the park. *Mark Jacobson* stated that there will be a celosia hedge surrounding the lift station. He stated that he is involved in the Chase Street streetscape improvements from Okeechobee all the way to Flagler Drive. He stated that part of that project is on southern boundary of Trinity Park which is Trinity Place. There will be street trees all the along Trinity to Okeechobee on Chase. The mature oak trees will remain at Trinity Park and will be illuminated. For safety there will be lighting installed in the whole park. There are three connection points to the park, one coming from Chase, then Trinity Church, and the third coming to the crosswalk that crosses and goes to the Flagler promenade along the intercoastal. They have created landscapes for walkways coming into the park. It is intended that the renovated park will potentially entice restaurants users in the area. There is a concrete ribbon sidewalk around the park which they are changing to a scalloped shape, and they are introducing landscape pockets and seating benches there. Landscape strips will be created around the perimeter of the Goldstar Memorial which will be illuminated. They have been asked to keep the landscaping low so that it doesn't hinder visibility across the park. Renderings were presented showing how the park will look when the project is complete. Pet stations with bags and trash cans will also be added. There will be new lighting around the perimeter of the park. *Mac Filet* then spoke on how there was an original maintenance agreement between Phillips Point, when it was originally developed, and the city for the maintenance of Trinity Park. That agreement has since lapsed due to it exceeding the forty-year term of the original agreement. Related Ross is proposing and is in discussions with the city to have a new maintenance agreement whereby Phillips Point would pick up the maintenance of the park indefinitely once the construction of the park is complete. The plan is to start construction in the second part of this year. No changes will be made to the Goldstar Memorial, only in the surrounding area. Related Ross have been working with Art Life in the City to try to bring public art opportunities into the park. The new maintenance agreement has city water and city electricity in the park and Phillips Point will maintain everything else. *Jill Merrell* asked if *Mark Jacobson* was the same landscape designer who did the

landscape in front of the Christian Science church at Flagler and he confirmed he was. *Jill Merrell* complimented the work they did. *Mark Jacobson* and *Mac Filet* thanked *Jill Merrell*. She stated she is very excited about the new design for Trinity Park. *Patt Sned* asked if the Trinity Church were involved in the project and *Mac Filet* stated they did talk with the church and they are not involved in the construction but are aware of the plans and are supportive. *Patt Sned* stated that the land will remain as city property and *Mac Filet* agreed stating that the only involvement that Phillips Point has in the park is to maintain it.

Old Business

Bond Projects Update –

- *Currie Park* – *Lorenzo Rivero* stated we are currently doing drainage. The resiliency hub structure is eighty-five percent complete. The MEP's have been completed and passed inspection last week. The new roof of the resiliency hub will be built next week. We continue to work on the coastal work, drainage, electrical and low voltage for the park.
- *Gaines Park – Community Center & Tennis Center* – *Lorenzo Rivero* stated we have finished the gym roof. MEPs are complete. We are starting low voltage in two weeks. We are working on the sidewalks. The windows and doors are sixty percent complete and should be finished in two weeks, and then we will start on the finishes. The tennis courts are complete, but we are working on areas on the courts that have cracks because of the cold weather. The contractor started installing a new product to prevent this and will do the first two courts this week and will be doing two courts at a time. This repair should be completed by June. The community center is eighty-five percent complete. We are waiting for painting. We are also waiting for the switch gear which was damaged in the fire. We expect to receive it in two weeks, once installed we can then do power washing and start inspections. The entire project should be completed by June 2026. *Jill Merrell* asked what is being done with the courts to ensure this cracking doesn't happen again in cold weather. *Lorenzo Rivero* stated this product will be put on all the tennis courts to prevent this issue going forward.
- *South Olive – Tennis Courts and Parking Lot* – *Lorenzo Rivero* stated that we have three courts there with the same issue regarding the cracking due to the colder weather. The same contractor will be fixing this issue there also in two weeks. The rest of the project is complete.
- *Warren Hawkins Aquatic Center* – No update.
- *Brian Chappell Park Fishing Pier* – *Lorenzo Rivero* stated we are waiting on the pilings; we should receive them on the 20th of March. When they are received, we will install the pilings and then the decking.
- *Howard Park Tennis Courts* – *Patt Sned* thanked *Lorenzo Rivero* for fixing the courts at Howard Park, the courts are now dry.
- *Village Paws Park* – *Lorenzo Rivero* stated construction started two weeks ago. We anticipate it will be completed in sixty days although we have it for ninety days in case of weather conditions being an issue.

Penny Sales Tax –

- *Howard Park Community Center* – *Erin Paige* stated that the bid for the community center went out on the 12th of February. We have got a lot of questions back, so we have pushed the bid due date to the 3rd of April.

General Fund –

- *Okeechobee Boulevard* – *Todd Snyder* stated that we have finished planting the trees despite the cold snap in the middle of the planting. So far everything looks good, we water it twice a day and fertilize it. There was one Royal Palm that didn't survive and

will be replaced by the Contractor. We are currently in a drought, but we are doing what we can, and we are working on our gateway to keep it looking nice.

- *George Petty Park* – *Todd Snyder* stated we met with A Cut Above Landscaping two weeks ago and we expect the quotation for renovating the turf this week. We will then meet with the Engineering Department to discuss funding. *Patt Sned* asked if some of the money could come from the Engineering Departments budget as it was their fault and *Todd Snyder* stated he will discuss this further with Engineering about funding when they get the quote.

Parks Maintenance -

- *Interviews* – *Todd Snyder* stated we are hiring for a Parks Coordinator position, skilled trades positions and encourage applications.
- Parks Maintenance is working on getting everything pruned for the growing season.
- The Parks Maintenance building is still being remodeled, we added another bathroom and hope to be finished in a month.

The TREEmendous WPB Program –

- *Phil Growick* stated that he understood that *Leah Rockwell* had shared logos for the program with the committee and at some point, the committee will have to vote on the logo they want for the program. *Phil Growick* stated that he was trying to push for press recognition. He stated that *Joe Capozzi*, formerly with The Palm Beach Post but is now with another publication, is looking forward to doing something on the program.

Staff Comments

- **Recreation Programs** – *Erin Paige* stated that last Monday at the Commission Meeting we were recognized by the Heart Safe City for the AED installations that are in all City Parks. We were one of three cities recognized in the State.
- We are currently hiring for the summer camps.
- Summer camps registration is open for residents and will open for nonresidents at the end of this month.
- Spring soccer starts next week.
- Highschool basketball season is finishing the end of this month.
- We are working with an instructor to bring water aerobics and water yoga to our Aquatic Center.
- Spring break is next week and we will be open.
- Coleman Park is open as a teen site moving forward.
- **Community Events** – no update.

Board Comments

- *Jill Merrell* stated that she wants to share what she is hearing from people downtown. They say it looks very unkempt along the intercoastal. She understands there is a drought but wanted to bring it to our attention. *Todd Snyder* stated that the landscaping was done before his time and it's native Florida landscaping. This kind of landscaping is best suited to the climate, especially along the waterfront. It is lower maintenance but does not look pretty. He said he is open to discussing new landscaping there. The funding for this was further discussed by *Patt Sned* and *Jill Merrell*. *Patt Sned* suggested we ask the CRA or DDA to fund the landscaping needed throughout the city as the Parks and Recreations budget does not have funding for it.
- *Mary Murphy* stated that she is trying to get developers of the new buildings in the Northend to give money. Great Golf is putting \$800,000 in escrow for her neighborhood.
- *Jill Merrell* stated that sharing the great things the City is doing doesn't seem to reach all residents. *Jill Merrell* stated that the DDA sends out a newsletter regularly after attending every City meeting. *Phil Growick* stated that every week there is a

newsletter emailed out by the City. *Jill Merrell* stated that in conjunction with that maybe the neighborhoods associations could share what is being done by the City. *Phil Growick* stated that what is going on in the City is accessible to everyone who wants to know through attending the various meetings. *Patt Sned* said she will discuss with *Leah Rockwell* on her return but that maybe the City could send out a newsletter to each neighborhood association on what is going on in their specific neighborhood weekly. *Perry Douglass* stated that doing this could require a full-time position. *Phil Growick* stated he asked *Linda Madigan* how many parks we have, she said fifty-two. As there are fifty-two weeks in a year he came up with an idea. The idea is that each week a park will be shown, with the services the park provides, so that everyone can see what's going on and what is available in each park on the City's website. That is another great way to spread the word on all the great things the City is doing.

- *Jacquelyn Taylor* stated that she and *Perry Douglass* discussed that we have new committee members that have not gone on a tour of the parks and she would like it taken into consideration that a tour be organized. Everyone agreed and said it was a great idea. *Jill Merrell* stated that she reached out to *Linda Madigan* to learn about the City when she first became a committee member and *Linda Madigan* directed her to various areas on the City website under Parks and Recreation which was great but that she would love to do a tour to see everything.
- *Jacquelyn Taylor* stated that *Erin Paige*, our new Assistant Director of Recreation, has worked very hard in the past with her church and the outreach programs. She stated that she really appreciates *Erin Paige* for what she has done and looks forward to what she is going to do. *Patt Sned* added that *Erin Paige* is very enthusiastic and she is looking forward to seeing what she will do also.
- None

**Public
Comment**

**Next Meeting
Meeting
Adjourned**

Tuesday, April 14, 2026, at 4:00 p.m. 2nd Floor Open Planning Area, City Hall.
Patt Sned made a motion to adjourn at 4:56 p.m. First by *Mary Murphy* with a second by *Jacquelyn Taylor*. All in favor. Meeting adjourned at 4:56 p.m.