



Development Services Department
P. O. Box 3366
West Palm Beach, FL 33402
Telephone: (561) 805-6700
Fax: (561) 805-6676

BUSINESS #: _____

BUSINESS TAX RENTAL APPLICATION/CERTIFICATE OF USE

PCN# (REQUIRED) _____

BUSINESS NAME: _____

RENTAL PROPERTY ADDRESS: _____ APT #: _____

CITY: _____ STATE: _____ ZIP: _____

PROPERTY OWNER'S INFORMATION (If a corporation, must include information for all officers):

NAME: _____ TITLE: _____

PROPERTY OWNER'S ADDRESS: _____ APT #: _____

CITY: _____ STATE: _____ ZIP: _____

OWNER'S MAILING ADDRESS: _____ APT #: _____

CITY: _____ STATE: _____ ZIP: _____

FEDERAL ID#: _____ OR SOCIAL SECURITY #: _____
AS REQUIRED BY FS205.0535(5)

TELEPHONE #: _____ FAX: _____

E-MAIL: _____

FOR OFFICIAL USE ONLY

ASSISTED BY: _____

SIC#: _____

DATE STAMP

FEE SCHEDULE AND DEPARTMENTAL APPROVAL

RENTAL FEES:

VACATION RENTAL SHORT-TERM * (PLEASE INDICATE) YES ____ NO ____

If yes, please include a copy of your State of Florida Resort Condominium or Dwelling License.

RENTAL PROPERTY TYPE: SINGLE FAMILY/TOWNHOUSE/CONDO	#: ____	X	38.59	=	\$ _____
GARAGE APARTMENT(S)	#: ____	X	38.59	=	\$ _____
(If garage apartment property may still be required to have a garage)					
APARTMENT(S)	#: ____	X	33.08	=	\$ _____
PENALTIES: 10% _____ 15% _____ 20% _____ 25% _____					\$ _____
CHANGE OF NAME/OWNER/ADDRESS (\$25.00 EACH)					\$ _____
ZONING FEE	=	\$10.00			\$ _____
ZONING FEE (MULTIPLE UNITS)	=	\$20.00			\$ _____
CODE ENFORCEMENT FEE	=	\$20.00			\$ _____
FIRE INSPECTION FEE	=	\$35.00 (3-11 UNITS)			\$ _____
		\$55.00 (12-24 UNITS)			\$ _____
		\$75.00 (25-100 UNITS)			\$ _____
		\$125.00 (OVER 100 UNITS)			\$ _____
CERTIFICATE OF USE FEES: INITIAL APPLICATION FEE	=	\$50.00			\$ _____
Total					\$ _____

I CERTIFY THAT ALL THE ABOVE INFORMATION IS TRUE AND CORRECT, AND I UNDERSTAND THAT ANY FALSE STATEMENTS CONSTITUTE A VIOLATION OF FLORIDA STATE STATUTES § 832.02 AND WILL RESULT IN THE REVOCATION OR DENIAL OF CERTIFICATE OF USE AND PROSECUTION IN ACCORDANCE WITH THE LAW. I HEREBY AGREE TO OPERATE THE ABOVE DESCRIBED PROPERTY IN ACCORDANCE WITH ALL THE LAWS OF THE STATE OF FLORIDA AND THE LAWS AND ORDINANCES OF THE CITY OF WEST PALM BEACH. FURTHERMORE, I UNDERSTAND THAT THE ISSUANCE OF THIS LICENSE IS CONDITIONED UPON THE COMPLIANCE WITH ALL ORDINANCES AND THE RESULTS OF ANY INVESTIGATIONS OF THE ABOVE DESCRIBED PROPERTY.

OWNER'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

**SIGNATURES MUST BE ORIGINAL
APPLICATION MAY NOT BE FAXED**

**Vacation rental short-term means any dwelling unit or structure originally constructed for residential use that is used for temporary lodging and is listed with an agent, advertised or made available by referral, word of mouth, Internet, recommendation and/or reputation as a vacation or tourist rental and rented or made available for rent for a minimum of 7 consecutive days. Short-term vacation rentals shall possess a State of Florida Resort Condominium or Dwelling License.*