

## INTERGOVERNMENTAL COORDINATION ELEMENT

### I. PURPOSE

The purpose of this Element is to identify and resolve incompatible goals, objectives, policies and development proposed by other governmental entities, and to determine and respond to the needs for coordination processes and procedures with adjacent local governments, and regional and state agencies.

### II. GOALS, OBJECTIVES AND POLICIES

**GOAL 1:** THE CITY OF WEST PALM BEACH SHALL COORDINATE WITH GOVERNMENTAL ENTITIES AND PRIVATE UTILITIES TO PRESERVE THE QUALITY OF LIFE, COORDINATE DEVELOPMENT ACTIVITIES, AND PROVIDE FOR THE EFFICIENT USE OF RESOURCES.

**Objective 1.1:** Maintain or develop a formal process for intergovernmental coordination with Palm Beach County and adjacent municipalities which establishes specific coordination activities to occur on a regular basis.

**Policy 1.1.1:** The City Administrator shall be responsible for ensuring an effective intergovernmental coordination program for City of West Palm Beach.

**Policy 1.1.2:** At least once annually, City and Palm Beach County officials and, when deemed appropriate, those from other adjacent local governments shall continue to meet.

**Policy 1.1.3:** The City shall continue to coordinate with and participate in the proceedings of: the Interlocal Plan Amendment Review Committee (IPARC); Metropolitan Planning Organization (MPO) of Palm Beach County; Treasure Coast Regional Planning Council (TCRPC); South Florida Water Management District (SFWMD); adjacent and service area jurisdictions; and other organizations to foster intergovernmental coordination, especially for planning and service delivery matters.

**Policy 1.1.4:** The City shall pursue interlocal agreements, including Joint Planning Agreements, with adjacent local governments and governmental agencies for purposes of coordinating comprehensive plans, water supply planning, and other planning considerations such as land uses, infrastructure, and service delivery. These interlocal agreements should include, but are not limited to, the following considerations:

- a) Cooperative planning and review of land development activities, and population estimates/projections, within the areas covered by the agreement;
- b) Specification of service delivery;
- c) Funding and cost-sharing issues; and
- d) Enforcement and implementation.

**Policy 1.1.5:** The City shall coordinate with those colleges and universities in its jurisdiction that are private, and those which are part of the State University System, regarding the development of campus master plans or amendments thereto, to be done in accordance with Section 1013.30 of the Florida Statutes.

**Objective 1.2:** The City shall participate in intergovernmental coordination processes to ensure that full consideration is given to the impacts of proposed comprehensive plan amendments and future developments on the ability of the City and adjacent local governments to implement their comprehensive plans and to address area-wide land use needs and justification for amendments.

**Policy 1.2.1:** The City shall continue to participate in the IPARC process and shall continue to cooperate with the TCRPC, and all other local governments in voluntary dispute resolution processes for the purpose of facilitating intergovernmental coordination.

**Policy 1.2.2:** The City shall use the Palm Beach Countywide Interlocal Coordination process as a regular formal forum in which to deal with issues unique to Palm Beach County and its municipalities. The Multi-Jurisdictional Issues Coordination Forum shall be used as a means of collaborative planning for matters of interjurisdictional significance including, but not limited to, the siting of facilities with countywide significance and locally unwanted land issues.

**Objective 1.3:** The City shall maintain or establish coordination mechanisms to ensure that all planning and development-related activities proposed in the City's Comprehensive Plan are coordinated with the comprehensive plans for Palm Beach County, adjacent municipalities, the Port of Palm Beach, other units of local government providing services but not having regulatory authority over the use of land, and the School Board of Palm Beach County.

**Policy 1.3.1:** The City shall make itself aware of and cooperate with all public and quasi-public agencies having a direct or indirect interest in, or impact on, the City's Comprehensive Plan.

**Policy 1.3.2:** The City, especially the Planning Division, shall continue to establish correspondence with the agencies identified in Policy 1.1.3 for the purpose of exchanging ideas, regulations, plan alternatives or other pertinent materials related to the implementation or revision of the City's Comprehensive Plan.

**Policy 1.3.3:** The City shall, when deemed necessary, incorporate in its Comprehensive Plan, reasonable suggestions made by other agencies when such suggestions are in the best interest of the City.

**Policy 1.3.4:** During the course of implementation and when considering amendments to

the City's Comprehensive Plan, the City shall inform interested agencies of any substantive amendments that have been proposed and which may be of concern to those agencies.

**Policy 1.3.5:** The City shall coordinate with the IPARC in order to minimize the potential for interjurisdictional incompatibilities among the comprehensive plans of adjacent local governments.

**Policy 1.3.6:** The City shall use the mediation processes of the IPARC or the TCRPC when interjurisdictional incompatibilities can not be resolved otherwise.

**Policy 1.3.7:** The City shall continue to work with the TCRPC to identify regional issues and to assist in the periodic updating of the SRPP that has been adopted by the TCRPC.

**Policy 1.3.8:** The City shall continue to encourage the School Board of Palm Beach County to pursue the availability of quality education for all County residents, especially in the coastal areas.

**Policy 1.3.9:** The City shall continue to coordinate with the School Board of Palm Beach County to ensure that the public school facilities in and adjacent to West Palm Beach are physically maintained or rehabilitated as viable assets to the areas in which they are located.

**Policy 1.3.10:** The City shall continue to work with the SFWMD to ensure consistency with that agency's planning, preservation and protection policies, as they relate to the City's Water Catchment Area and for water supply planning efforts.

**Policy 1.3.11:** The City shall execute an interlocal agreement with the Palm Beach County Solid Waste Authority to maintain the City's solid waste and hazardous waste programs and policies as described in the Solid Waste SubElement of the Infrastructure Element of this Plan.

**Policy 1.3.12:** The City shall continue to coordinate with the School Board of Palm Beach County regarding population projections and on the siting of public school facilities consistent with the objectives and policies under Goal 43 of the City's Future Land Use Element.

**Objective 1.4:** The City shall maintain or establish coordination mechanisms to ensure full consideration is given to the impacts of development proposed in the City's Comprehensive Plan on other governmental entities and private utilities.

**Policy 1.4.1:** The City shall establish or maintain formal liaison with state and federal agencies that have permitting responsibility for properties in the City.

**Policy 1.4.2:** The City shall coordinate with the State of Florida and any other applicable governmental agencies, regarding the rules, principles for guiding development, and development regulations for state-designated Areas of Critical State Concern, in accordance with state law, if any such areas become partially or wholly designated or annexed into the City.

**Objective 1.5:** The City shall continue to adhere to the level-of-service standards established for State and County roadway facilities in West Palm Beach.

**Policy 1.5.1:** The City shall pursue agreements with Palm Beach County and the Florida Department of Transportation (FDOT) to establish interim level of service (LOS) standards for County and state-maintained roads in West Palm Beach that are below the LOS standards adopted by those organizations.

**Policy 1.5.2:** The City shall continue to coordinate with the FDOT and Palm Beach County, primarily through the MPO of Palm Beach County, to schedule improvements to State and County-maintained roadways in West Palm Beach that are below the applicable level of service standards if the needed roadway improvements are not scheduled in the City, County or State five-year capital improvement programs.

**Policy 1.5.3:** The City shall continue to coordinate with Palm Beach County on the implementation and maintenance of the different requirements and initiatives for the Downtown West Palm Beach Traffic Concurrency Exception Area (TCEA) as outlined in the City's Transportation and Future Land Use Elements.

**Policy 1.5.4:** The City shall continue to coordinate with Palm Beach County and other local governments to effectively enforce the Countywide Traffic Performance Standards Ordinance.

**Policy 1.5.5:** The City shall continue to work with the FDOT and the County to analyze and to encourage potential roadway improvements to State and County roads to ensure proper and adequate pedestrian system access, especially within the Downtown Master Plan area and its immediate surrounding areas.

**Objective 1.6:** The City shall continue to pursue interlocal agreements with Palm Beach County regarding potential annexation areas for West Palm Beach.

**Policy 1.6.1:** The City shall work with the IPARC to resolve any conflicts with other local governments regarding the City's potential annexation areas.

## **GOAL 2: PUBLIC SCHOOL COORDINATED PLANNING**

IT IS THE GOAL OF CITY TO MAINTAIN AND ENHANCE JOINT PLANNING PROCESSES AND PROCEDURES FOR COORDINATION OF PUBLIC EDUCATION FACILITIES FOR PLANNING AND DECISION-MAKING REGARDING POPULATION PROJECTIONS, PUBLIC SCHOOL SITING, AND THE DEVELOPMENT OF PUBLIC EDUCATION FACILITIES CONCURRENT WITH RESIDENTIAL DEVELOPMENT AND OTHER SERVICES. THIS GOAL SHALL BE ACCOMPLISHED RECOGNIZING THE CONSTITUTIONAL OBLIGATION OF THE SCHOOL DISTRICT TO PROVIDE A UNIFORM SYSTEM OF FREE PUBLIC SCHOOLS ON A COUNTYWIDE BASIS.

### **Objective 2.1: Intergovernmental Coordination**

To establish and maintain a cooperative relationship with the School District and municipalities in coordinating land use planning with development of public school facilities which are proximate to existing or proposed residential areas or other appropriate existing and future land uses they will serve and which serve as community focal points.

**Policy 2.1.1:** The City shall abide by the “Interlocal Agreement between the School Board of Palm Beach County, Palm Beach County and Municipalities of Palm Beach County for Coordinated Planning” (the 2016 Interlocal Agreement) which was approved by the City Commission on June 6, 2016, consistent with ss.163.3177(6)(h)1. and 2. F.S. and 163.3180 F.S.

**Policy 2.1.2:** The City, in coordination with the School District, the County and other local governments, shall annually adopt the updated School District of Palm Beach County Five-Year Capital Improvement Schedule by opting into the annual countywide ordinance. This provision is intended to maintain consistency with the School Board’s adopted Five Year Plan and to maintain a financially feasible capital improvements program and ensure that level of service standards will continue to be achieved and maintained in each year of the five year planning period.

**Policy 2.1.3:** The City shall provide the School District with annual report of projections of development and redevelopment information generated from the City’s development and approvals needed to maintain school capacity adequacy, including information required for the School District to establish:

- a. School siting criteria;
- b. School Districts 5 year Capital Facilities Plan
- c. School utilization.

**Policy 2.1.4:** The City shall provide the School District with its Comprehensive Plan, to facilitate development of school enrollment projections and shall annually update this information. The City shall coordinate its Comprehensive Plan and the Future Land Use Map with the School District’s long range facilities maps (See Map Series Maps), to ensure consistency and compatibility with the provisions of this Element. The City shall

provide the School District, based on the schedules outlined in the 2016 Interlocal Agreement, with information generated from the City’s development and approvals, including but not limited to:

- a. Certificates of Occupancy issued for new residential units.
- b. Adopted future land use amendments and development orders, including amendments to development orders.
- c. Projections for development and redevelopment for the coming year.

**Policy 2.1.5:** The City shall provide opportunity for the School District to comment on comprehensive plan amendments, development orders, and other land-use decisions which may be projected to impact on the public schools facilities plan. The City shall incorporate letters from the school district identifying school capacity availability into City project staff reports presented to the City Commission. The City may incorporate conditions of approval into ordinances or resolutions to mitigate development impacts at the request of the School District as the City deems appropriate.

**Policy 2.1.6:** The City shall coordinate with local governments and the School District on emergency preparedness issues which may include consideration of:

- a. Design and/or retrofit of public schools as emergency shelters;
- b. Enhancing public awareness of evacuation zones, shelter locations, and evacuation routes;
- c. Designation of sites other than public schools as long term shelters, to allow schools to resume normal operations following emergency events.

## **Objective 2.2: School Facility Siting Coordination**

To establish a process of coordination and collaboration between the County, local governments, and the School District in the planning and siting of public school facilities in coordination with planned infrastructure and public facilities.

**Policy 2.2.1:** The City shall coordinate and provide for expedited review of development proposals with the School District during the development review process to ensure integration of public school facilities with surrounding land uses and the compatibility of uses with schools.

**Policy 2.2.2:** Upon the receipt of notice from the School District of its intent to acquire or lease a property for a school site, the City shall review and provide a determination of consistency with the future land use designation, zoning district and the City’s Comprehensive Plan. The City’s comments may address the availability of necessary and planned infrastructure and the co-location of the proposed school facility with other public facilities such as parks, libraries and community centers.

**Policy 2.2.3:** The City abides by the school siting development review procedures outlined in the “Interlocal Agreement between the School Board of Palm Beach County,

Palm Beach County and Municipalities of Palm Beach County for Coordinated Planning”

**Policy 2.2.4:** Educational facilities shall not be located on sites that will significantly impact environmental conditions or historical resources if the impacts on these conditions or resources cannot be appropriately mitigated.

**Policy 2.2.5:** Proposed school site locations shall be suitable or adaptable for development in accordance with applicable water management standards, and shall not be in conflict with the adopted or officially accepted plans of the South Florida Water Management District, or any applicable Stormwater Utility or Drainage District.

**Policy 2.2.6:** Proposed school site locations shall comply with the provisions of the Coastal Zone Management Element of the Comprehensive Plan, if applicable to the site.

**Policy 2.2.7:** The City shall encourage the location of schools proximate to urban residential areas or other appropriate existing and future land uses by:

- a. Assisting the School District in identifying funding and/or construction opportunities (including developer participation or City capital budget expenditures) for sidewalks, traffic signalization, access, water, sewer, drainage and other infrastructure improvements;
- b. Providing for the review for all school sites as indicated in Policy 2.2.1–above; and,
- c. Considering elementary intermediate and secondary school uses as an allowable use in most future land use designations and zoning districts.

**Policy 2.2.8:** The City shall coordinate with the School District for the collocation of public facilities, such as parks, libraries, and community centers with schools, to the extent possible, as sites for these public facilities and schools are chosen and development plans prepared.

### **OBJECTIVE 2.3: Population Projections**

To establish a joint process of coordination and collaboration between the City, Palm Beach County and the School District in the planning and decision making on population projections.

**Policy 2.3.1:** The City commits working with the School District and Palm Beach County to improve the population allocation methodology and enhance coordination with the plans of the School District and local governments. Population and student enrollment projections shall be revised annually to ensure that new residential development and redevelopment information provided by the municipalities and the County as well as changing demographic conditions are reflected in the updated projections.