



WEST PALM BEACH

Purchasing Department

**Addendum 1
ITB 16-17-147
November 3, 2017**

Westward Park Landscape Improvements

Each recipient of this Addendum acknowledges all of the provisions set forth in the Invitation to Bid (ITB) and agrees to be bound by the terms thereof.

This addendum shall modify, clarify, change or add information and become part of the above referenced ITB.

This Addendum shall provide the following information:

- Pre-bid conference notes and attendance list
- Questions and Answers

The following documents are included with this addendum:

- Addendum 1 ITB 16-17-147
- Addendum 1 ITB 16-17-147 Pre-bid conference attendance list

Pre-Bid Conference Notes

- I. Sign-In
- II. Introductions
 - a. See attached Sign-in Sheet
- III. Bid Opening is scheduled for November 8, 2017 at 3:00 pm
- IV. All questions must be directed in writing by US Mail, fax, or e-mail to:

Patricia Armstrong, Senior Purchasing Agent
City of West Palm Beach, Procurement Division
401 Clematis Street, 3rd Floor
West Palm beach, FL 33401
Fax No. 561-822-1564
E-mail: parmstrong@wpb.org
Reference ITB 16-17-147

- V. The goal for Small Business Participation is established at **zero (0) %**.

- VI. An audio recording of the pre-bid conference can be found at this link:
<https://www.dropbox.com/s/qx0bcug1gvnxfil/ITB%2016-17-105%20Pre-bid%20Conference%20Audio.WAV?dl=0>

Pre-Bid Conference Comments

- **Project involves the replacement of the existing landscaping**
- **Three (3) aeration fountains were recently installed in the canal running through the park**
- **Right of Way (ROW) permit is required for the project**
- **Work located on the North side of Palm Beach Lakes Blvd. is an add-alternate bid item**
- **Contractors are encouraged to visit the site**
- **Contractors are asked to do no damage to the adjacent, privately-owned properties and to the existing fence**
- **The park is actively used by walkers and children**
- **Contractors can use the currently installed irrigation system for water**
- **The park operates as a functional stormwater canal**
- **Materials will need to be secured if left at the worksite overnight**
- **Landscape inspection will be handled by the City**
- **The grower is responsible for the certification of the plants**
- **The Contractor is responsible for the plant material until the project is accepted by the City. The City will not be responsible for material stolen prior to acceptance. The City agrees to accept the project in two phases as determined by the Contractor.**

Soil amendments must be added and blended during planting, and soil graded smooth and edges tapered to three inches below edge of adjacent concrete to allow installation of mulch even with the concrete edge.

Questions and Answers

Question 1: Is the current irrigation system working?

Answer

Yes, the City is continuously monitoring the irrigation system and doing repairs as needed.

Question 2: Is a staging area available?

Answer

The staging area will be proposed by the bidder. The City is not aware of a staging area directly adjacent to the project.

Question 3: What is the current engineering estimate for the project?

Answer

The current estimate is \$65,000 including the add-alternate bid item.

Question 4: Is the area prone to flooding?

Answer

The linear park is an active part of the City's stormwater management system for the surrounding community. The lower levels of park flood approximately once every 4 years.

Question 5: Will a truck fit in the work area for moving plants?

Answer

No, the work area for the project is too small for a truck.

Question 6: Is commission approval required for this project?

Answer

Commission has already approved the funding for this project under Resolution No. 148-17(F).

Question 7: Will contractors be able to work on the weekends?

Answer

Contractors will be required to comply with the City's ordinances. Any work outside normal hours may be approved on a case by case basis.

Question 8: Will the park be closed during the work?

Answer

The park closes at sunset however there are no physical barriers preventing someone from entering the park at night.

Question 10: Section 3 – Special Items states that the Contractor must have a General Contractors' license. Can this requirement be waived or expanded to accept the following:

- **State of Florida Commercial Landscape Maintenance**
- **State of Florida Applicator Certification – Commercial**
- **Green Industries Best Management Practices Certification**

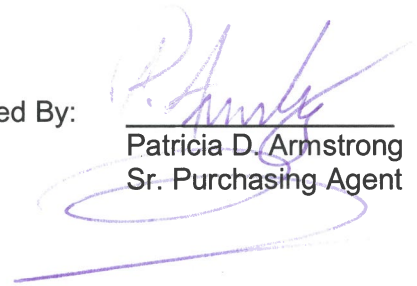
Answer

The City will accept licensing in the specific field of landscaping and will waive the requirement of a General Contractors' license.

All of the other information remains the same.

Proposers must acknowledge receipt of this Addendum 1 in the space provided below. This Addendum forms an integral part of the ITB documents and therefore must be executed. Failure to return this addendum with your proposal submittal may be cause for disqualification.

Issued By: City of West Palm Beach
Procurement Division
November 3, 2017

Signed By: 
Patricia D. Armstrong
Sr. Purchasing Agent

PROPOSER: _____

Signed By: _____

Print Name: _____

Title: _____

Date: _____

End of Addendum 1