

**WEST PALM BEACH
SUSTAINABILITY ADVISORY COMMITTEE MEETING
December 5, 2017
APPROVED Minutes**

Members Present:

Chanda Fuller
Polly Daugherty
Mark Stempler

Staff and Commissioners Present:

Suzanne Schluter
Michael Rittenhouse
Elaine Christian
Nicole Wolfe
Kenna Schott
Karina Campos

Call to Order/Sign In/Changes to Agenda

- Meeting was called to order at 4:14 PM.
- *Polly Daugherty made motion to approve the meeting minutes from the November 7, 2017 meeting. Chandra Fuller seconded the motion. All were in favor.*

Opening Remarks

- None to be reported

Old Business

- Office of Sustainability Project Updates
 - Suzanne: Fernleaf/NEMAC workshop coming up on Dec. 12th to investigate how climate threats can impact the City's assets and how the city can increase resiliency in response to forecasted climate threats.
 - Nicole: Working towards SolSmart Gold designation by January 2018 in two steps. One: an ordinance code change facilitated by the Planning and Zoning Division to allow solar as an accessory use in all major zones – this will qualify the City for a Silver designation. The code change will have its first commission review on 12/18/17, and second reading on 1/16/18. Two: a one day “walk through” permit for small residential PV systems, facilitated by Building Services division – this will qualify the City for a Gold designation.
 - Michael: Working on nursery area to take care of trees for tree canopy assessment and 10K tree program. There is also a Downtown tree planting program in the works, using GIS data to map heat islands to determine the best locations for new trees.
 - Elaine: Green Business challenge award ceremony and breakfast on Dec. 18th to acknowledge environmental leaders in the community.

New Business

- New meeting dates scheduled for 2018 (all dates are Tuesdays at 4:00 pm)
 - February 6
 - April 3
 - June 5
 - August 7
 - October 2
 - December 4

- Suzanne will send out Outlook invites to all committee members
- Suzanne introduced the committee to Wendy Morse, the City's newly appointed Director of the Office of Public Life. Wendy has worked for the City's Police Department since 1991 and was recently chosen by the Mayor to find ways to draw people into the City and to make the City more "human." Wendy will be working closely with Chris Roog and Heather Tribou on the Flagler Shore project, in an experiment to utilize the waterfront for walking, biking, dining, and entertainment.
- Wendy explained the Flagler Shore project in further detail, mentioning that it is an experiment on how to remove two lanes of traffic in order to activate the Waterfront for walking and biking. Food trucks, coffee breaks, and health and wellness classes are just a few examples of what will be present at Flagler Shore on select dates until March 1, 2018. Visit <https://www.visitwpb.com/events-activities-flagler-shore-project/> for more information.
- Wendy mentioned that this pilot project speaks highly of where the City of moving: all departments are working together to make the City more for people and less for cars. She also mentioned that Flagler Shore reflects the growing trend across the country for younger generations to give up cars in favor of living in a walkable city with plentiful public transportation options. If Flagler Shore proves successful, removing the extra two lanes of asphalt and allowing more water percolation and native landscaping to take hold would transform the Waterfront, making it even more appealing to the public.
- Upcoming Sustainability Events:

December 19 – Green Business Challenge Awards Breakfast, 7:30-9 AM

January 4, Norton Museum Art After Dark, Sustainability Table, Earthworks Exhibition, 6:30-9 PM

January 13 – Rain Barrel Workshop, Coleman Park Community Center, 10:30 AM

January 20 – Tree Giveaway, GreenMarket, 9 AM-1 PM

January 26-28 – e4 Home @ the Palm Beach Home Show, Palm Beach County Convention Center

Future Meetings

- Tuesday, February 6, 2018 4-5:30 PM, Mayor's Board Room

Adjourn

- The meeting was adjourned at 4:56 PM.

Flagler Shore Tour

- After the meeting in the Mayor's Boardroom, Wendy led a walking tour down to Flagler Shore, showing committee members the two lanes of Flagler Drive open for walking and biking, as well as seating options, artwork, and food truck locations.