



"The Capital City of the Palm Beaches"

DEVELOPMENT SERVICES DEPARTMENT

Building Division

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Important Notice

COMING SOON

ALL PERMIT APPLICATION PLAN REVIEWS WILL BE PERFORMED ELECTRONICALLY

Upon application and fee payment, design documents submission options are as follows:

1. Upload plans and supporting documents via the ProjectDox portal with digital signatures of design professionals as applicable; use the required naming convention for each document.
2. Include a CD if design professional digital signatures are to be provided as required; use the required naming convention for each document.
3. Include a CD with one set of traditional paper design documents signed and sealed as required if not providing digital signatures; use the required naming convention for each document.

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4. One set of traditional paper design documents subject to administrative fees to digitize the documents.

For additional information, please visit: www.wpb.org/projectdox/